

## **STAFF REPORT**

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**DATE:** January 8, 2024  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Tabetha Smith, Clerk to the Board  
**SUBJ:** APPROVAL OF THE ACTION SUMMARY OF DECEMBER 11,  
2023

### RECOMMENDATION

Motion to Approve.

**SACRAMENTO REGIONAL TRANSIT DISTRICT  
BOARD OF DIRECTORS  
BOARD MEETING  
DECEMBER 11, 2023**

**ROLL CALL:** Roll Call was taken at 5:35 p.m. PRESENT: Directors Budge, Daniels, Hume, Jennings, Loloee, Maple, Serna, Singh-Allen, Valenzuela, and Chair Kennedy. Absent: None. Director Kozlowski arrived at 5:51 p.m.

**1. PLEDGE OF ALLEGIANCE**

Director Hume suggested that item 7.2 be moved to the first meeting in January.

Chair Kennedy pulled item 2.2 to change the January Board meeting to January 8, 2024 instead of January 22, 2024.

**2. CONSENT CALENDAR**

- 2.1 Motion: Approval of the Action Summary of November 13, 2023
- 2.2 Resolution 2023-12-112: 2024 Board Meeting Calendar (T. Smith)
- 2.3 Resolution 2023-12-125: Approving the Construction and Maintenance Agreement for Off-Site Improvements with Capital Planet, LLC (L. Ham)
- 2.4 Awarding On-Call Contracts for Railroad Flagging Support Services to National Railroad Safety Services, Inc., Railpros Field Services, Inc., and Railway Flagging Service, Inc. for Ongoing Construction Projects and Third Parties Requesting Right of Way (C.Alba)
  - a) Resolution 2023-12-113: Awarding Contract for Railroad Flagging Support Services to National Railroad Safety Services Inc.; and
  - b) Resolution 2023-12-114: Awarding Contract for Railroad Flagging Support Services to Railpros Field Services, Inc.; and
  - c) Resolution 2023-12-115: Awarding Contract for Railroad Flagging Support Services to Railway Flagging Services, Inc.
- 2.5 Resolution 2023-12-116: Approving Revised SacRT Drug and Alcohol Testing and Rehabilitation Policy (D. Topaz)
- 2.6 Resolution 2023-12-117: Approving the Renewal of All SacRT Health and Welfare Benefits for 2024 (D. Topaz)
- 2.7 Resolution 2023-12-118: Award a Purchase Order to Hawthorn Ventures LLC,

DBA Purpose-Built Trade Co. for the Purchase of Safety Shoes (L. Hinz)

- 2.8 Resolution 2023-12-119: Delegating Authority to the General Manager/CEO to Bind SacRT to Contracts for Legacy Telecommunications Voice and Data Networks and Communications Services Under State of California Nextgen Master Agreements (S. Valenton)
- 2.9 Resolution 2023-12-120: Approving the Second Amendment to the Contract for Naming Rights Negotiation Services with The Superlative Group, Inc. (D. Selenis)
- 2.10 Resolution 2023-12-121: Approving Work Order No. 5 to the Contract for General Construction Management Support Services – 2019 with 4LEAF, Inc. for Construction Management for the Blue Line Low Floor Vehicle Platform Conversion Phase 3 Project (H. Ikwut-Ukwa)
- 2.11 Resolution 2023-12-122: Temporarily Modifying the Definition of “Group Pass” in the Fare Structure for Los Rios Student Transit Pass (J. Johnson)
- 2.12 Resolution 2023-12-123: Delegating Authority to Award a Contract for On-Call Real Estate Seller Representative Services and Delegating Authority to the General Manager/CEO to Issue Work Orders for Commission-Based Sale Transactions over \$150,000 (S. Valenton)
- 2.13 Resolution 2023-12-124: Approve Contract Change Order No. 11 to the Contract for Low Floor Vehicle Platform Conversion Phase 1 with PNP Construction, Inc. (H. Ikwut-Ukwa)
- 2.14 Resolution 2023-12-126: Conditionally Delegating Authority to the General Manager/CEO to Approve the Contract for Diesel Storage Tank Conversion to Gasoline to GEMS Environmental Management Services, Inc. (H. Ikwut-Ukwa)
- 2.15 Approving the Sixth Amendment to the Contract for General Engineering Support Services – 2020 with Psomas and Conditionally Delegating Authority to the General Manger/CEO to Approve: (1) Amendment No. 2 to Work Order No. 7 for Final Design of Low Floor Vehicle Platform Conversion Phase 2 and (2) Amendment No. 2 to Work Order No. 11 for Final Design, Bidding Assistance& Construction Support for Low Floor Vehicle Platform Conversion Phases 3 & 4 (H. Ikwut-Ukwa)
  - a) Resolution 2023-12-129: Approving Amendment No. 6 to the Contract for General Engineering Support Services – 2020 with Psomas
  - b) Resolution 2023-12-130: Conditionally Delegating Authority to the General Manager/CEO to Approve Amendment No. 2 to Work Order No. 7 to the

Contract for General Engineering Support Services – 2020 for Final Design of the Low Floor Vehicle Platform Conversion Phase 2 with Psomas; and

- c) Resolution 2023-12-131: Conditionally Delegating Authority to the General Manager/CEO to Approve Amendment No. 2 to Work Order No. 11 to the Contract for General Engineering Support Services – 2020 for Final Design of the Low Floor Vehicle Platform Conversion Phase 4 with Psomas; and

- 2.16 Resolution 2023-12-132: Approving a Sole Source Procurement and Delegating Authority to the General Manager/CEO to Approve and Execute a Contract for (1) The Purchase and Installation of Intelligent Vehicle Network 5 Equipment for the Elk Grove Fleet and (2) Add the Disruption Management Solution to the Entire SacRT Fleet Including Elk Grove (C. Alba)

Public Comment on item 2.4: Rick Hodgkins

Chair allowed out of order Public Comment on item 6: Nick Bryant

**ACTION: APPROVED. Director Budge moved; Director Serna seconded approval of the consent calendar with the exception of item 2.2. Motion was carried by voice vote. Ayes: Directors Budge, Daniels, Hume, Jennings, Loloe, Maple, Serna, Singh-Allen, Valenzuela and Chair Kennedy; Noes: None; Abstain: None; Absent: Kozlowski.**

- 2.2 Resolution 2023-12-112: 2024 Board Meeting Calendar (T. Smith)

Director Comments: Singh-Allen, Budge, and Chair Kennedy

**ACTION: APPROVED. Chair Kennedy moved; Director Serna seconded approval of item 2.2 with the January Board meeting calendar to be changed to have a regular meeting on January 8, 2024, and no meeting on January 22, 2024. Motion was carried by voice vote. Ayes: Directors Budge, Hume, Jennings, Loloe, Maple, Serna, Singh-Allen, Valenzuela and Chair Kennedy; Noes: Daniels; Abstain: None; Absent: Kozlowski.**

### **3. INTRODUCTION OF SPECIAL GUESTS**

- 3.1 Community Transit Champion Recognition Program (D. Selenis)
  - a. Miguel Barraza (Director Maple)
  - b. Rick Hodgkins (CEO, Henry Li)
  - c. Keith Smothers (Director Hume)
  - d. David Von Aspern (Director Serna)

Devra Selenis introduced and recognized David Von Aspern and Rick Hodgkins and noted that Miguel Barraza and Keith Smothers will be recognized at a later meeting.

Recipient Comments: David Von Aspern, Rick Hodgkins

Director Comments: Chair Kennedy

Director Kozlowski arrived at 5:51 p.m.

**4. UNFINISHED BUSINESS**

**5. PUBLIC HEARING**

**6. PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA**

Public Comment: Michael Bevens, Robert Coplin, Rick Hodgkins, Aquilina Sharp, Jeffery Tardaguila, Litiane Lam Yuen, Howard Jones

Director Comments and Questions: Chair Kennedy, Director Serna

Staff Comments and Response: Lisa Hinz, Henry Li, Laura Ham

**7. NEW BUSINESS**

- 7.1 Resolution 2023-12-128: Declaring Electrical and Plumbing/Chiller Damage at the 1400 29<sup>th</sup> Street, Main Administrative Building an Emergency and Authorizing the Suspension of Competitive Bidding (L. Ham)  
**[Note: Resolution Requires 4/5<sup>th</sup> vote]**

Laura Ham, VP, Planning & Engineering provided a brief overview for item 7.1.

Public Comment: Rick Hodgkins

Director Comments: Chair Kennedy

***ACTION: APPROVED. Director Budge moved; Director Serna seconded approval of item 7.1. Motion was carried by roll call vote. Ayes: Directors Budge, Daniels, Hume, Jennings, Kozlowski, Loloee, Maple, Serna, Singh-Allen, Valenzuela and Chair Kennedy; Noes: None; Abstain: None; Absent: None.***

- 7.2 Motion to Approve: Motion to Reconsider Board Vote on Item 7.1 Dos Rios Light Rail Station Taken November 13, 2023 (L. Ham)

If Motion to Reconsider is Approved, then:

Motion to Approve: Motion to Rescind the November 13, 2023 Vote on Item 7.1 Dos Rios Light Rail Station Project and Motion to Approve Directing the General Manager/CEO to Allocate Capital Funds to Proceed With the Construction of the Dos Rios Light Rail Station.

Director Hume made a motion to move item 7.2 to January 8, 2024. Director Budge seconded the motion.

Director Comments: Serna, Jennings, Singh-Allen, Chair Kennedy

Director Singh-Allen asked for a straw poll. Chair Kennedy asked for a non-binding raise of hands of Directors who would support Director Hume's motion in favor of continuing the item to January 8, 2024. All Directors raised their hands.

Director Comment: Kozlowski

Public Comment: Sarah Geraty (SMART), Howard Jones, Dan Allison (STAR), Barbara Stanton (RFTM), Coco Cocozzella, Aquilina Sharp

Chair Kennedy provided a statement of clarification as to why the item is being reconsidered and stated the reason the item may be moved to January 8, 2024 is so the Board can receive additional necessary information to make a sound decision.

Public Comment: Robert Coplin

Director Comment: Daniels

Staff Comments: Laura Ham, Henry Li

Director Comments: Chair Kennedy, Jennings, Hume, Serna, Singh-Allen, Maple, Loloee

Public Comment: Jeffery Tardaguila, Tamie Dramer (SacTRU)

Director Kozlowski left the meeting at 6:53 p.m.

**ACTION: APPROVED. Director Hume moved; Director Budge seconded the motion to continue item 7.1 to January 8, 2024. Motion was carried by voice vote. Ayes: Directors Budge, Daniels, Hume, Jennings, Loloee, Maple, Serna, Singh-Allen, Valenzuela and Chair Kennedy; Noes: None; Abstain: None; Absent: Kozlowski.**

Staff Comment: Henry Li

Director Comments: Singh-Allen, Loloee

7.3 Motion: Intent Motion to Select the Chair and Vice Chair of the Sacramento Regional Transit Board of Directors for 2024 (S. Valenton / T. Smith)

Shelly, Valenton, Deputy General Manager, CEO provided a brief background of the item.

Director Comment: Chair Kennedy

**ACTION: INTENT MOTION APPROVED. Director Daniels moved; Director Singh-Allen seconded the intent motion to extend the term of the current Chair (Patrick Kennedy) and Vice Chair (Rick Jennings) to serve one more year as Chair and Vice Chair for the SacRT Board of Directors for 2024. Motion was carried by voice vote. Ayes: Directors Budge, Daniels, Hume, Jennings, Kozlowski, Loloee, Maple, Serna, Singh-Allen, Valenzuela and Chair Kennedy; Noes: None; Abstain: None; Absent: None.**

Directors Maple and Valenzuela left the meeting at 7:05 p.m.

- 7.4 Resolution 2023-12-127: Receive and File the Annual Comprehensive Financial Report and Designate the Operating Surplus and Working Capital Reserve for Fiscal Year ended June 30, 2023 (J. Johnson)

Jason Johnson, VP Finance/CEO provided a brief overview of the Annual Comprehensive Financial Report.

Public Comment: Jeffery Tardaguila

Director Comment: Serna

Staff Comment: Olga Sanchez-Ochoa

**ACTION: APPROVED. Director Serna moved; Director Budge seconded approval of item 7.4. Motion was carried by voice vote. Ayes: Directors Budge, Daniels, Hume, Jennings, Loloee, Serna, Singh-Allen and Chair Kennedy; Noes: None; Abstain: None; Absent: Kozlowski, Maple, Valenzuela.**

Director Serna left the meeting at 7:09 p.m.

## **8. GENERAL MANAGER'S REPORT**

- 8.1 General Manager's Report
- a. Major Project Updates
  - b. SacRT Meeting Calendar
  - c. Q1 Strategic Plan Update

Mr. Li provided a brief report.

Director Comments: Budge, Chair Kennedy

Public Comment: Coco Cocozzella, Howard Jones

**9. REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS**

- 9.1 Capitol Corridor Joint Powers Authority Meeting Summary – November 15, 2023 (Daniels, Maple)
- 9.2 San Joaquin Joint Powers Authority Meeting Summary - November 17, 2023 (Hume)

Public Comment: Jeffery Tardaguila, James Mills, Aquilina Sharp

Director Comment: Budge

Director Hume left the meeting at 7:23 p.m.

Staff Comment: Olga Sanchez-Ochoa

Director Comment: Loloee

- 10. CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA (If Necessary)**
- 11. ANNOUNCEMENT OF CLOSED SESSION ITEMS**
- 12. RECESS TO CLOSED SESSION**
- 13. CLOSED SESSION**
- 14. RECONVENE IN OPEN SESSION**
- 15. CLOSED SESSION REPORT**
- 16. ADJOURN**

As there was no further business to be conducted, the meeting was adjourned at 7:25 p.m.

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PATRICK KENNEDY, Chair

A T T E S T:  
HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary